

TIGARD LIBRARY BOARD  
MINUTES  
July 13, 2006

Call to Order: 7:06 p.m.

Roll Call: Marvin Diamond, Brian Kelly, Karen Levear (alternate), Scott Libert and Cecilia Nguyen. Staff: Margaret Barnes and Connie Martin.

The Board introduced themselves to new members Scott Libert and Karen Levear.

Minutes: It was moved by Diamond, and seconded by Nguyen to accept the minutes of June 8, 2006 as written. Motion passed.

Agenda Additions and Deletions: Library Foundation President Gene Clair was present and will speak under Call to the Public.

Call to the Public: Gene Clair, President of the Tigard Library Foundation was present to give a status on the re-organization of the Foundation. Clair highlighted the Foundation's purpose and roles for the new members. The Foundation was created to help support public participation in raising money for the new library. At the request of the Foundation, with agreement from the Library Director, the Foundation will be allowed space in the library to work. Along with increasing the membership, the Foundation will build endowments in case needs arise due to lack of funding.

Monthly Report for June 2006: Barnes mentioned the wireless feature brought 217 users, with 20,000 minutes. Year-end stats from 2005 brought a 16-17% increase in circulation. Children's programs are typically very popular. The Summer Reading program is popular as well. Lots of programs have been geared for young adults which have had good attendance. The Reptile Man program brought in over 500 in attendance for two showings. The Technical Services department had a 20% increase in materials added from FY2005. The volunteer program typically generates enough help equivalent of 6 to 7 full-time staff. The library has also seen many youth volunteering over the summer months.

Election of Officers: After discussion and noting that three Board members were not present, it was moved by Diamond and seconded by Nguyen to postpone election of officers until the September 14, Library Board meeting. Motion passed unanimously.

WCCLS Update: Barnes distributed a chart showing Inbound Internet Activity from May 18-June 15. Use at Tigard showed the greatest number with 30.7% usage out of all other participating libraries.

- Proposed Operational Levy: Barnes distributed a packet of information from WCCLS showing the timelines for the levy process. The information also contains full statements for 2005 and 2006. Also provided were the Washington County November 2006 Funding Measures overview and the ORS 260.432 Quick Reference Restrictions

on Political Campaigning for public employees. Barnes mentioned she spoke with the City Attorney's office regarding an e-mail that was sent to the Board in June by the PAC group for the ballot measure. Barnes went over staff expectations and responsibilities with the Board's personal information and the availability to the public. WCCLS is working on various statements on what the passage of the levy will provide for the public (maintenance of hours, collection, children's programs).

Review of Artist Sketches: Staff met with artist Deborah DeWit Marchant who will provide art for the front entry wall at the Library. Barnes presented the Board with two three-panel sketches. The Board chose one set of sketches as a preference. At the September Board meeting, Barnes may have a sample sketch of tapestry art for the new book area. Staff is also exploring a piece of art, a bronze alphabet chair, to be placed in the courtyard.

Committee for Citizen Involvement Representative: Board discussed and Kelly will remain on the Committee for Citizen Involvement and Nguyen will provide back-up representation. The Committee for Citizen Involvement advises and gives feedback to the City on communication.

Board Communications: Libert mentioned he was not able to connect to the Internet via the Library's wireless feature using upn. Barnes will contact the City's IT department; it may be something the City has chosen not to provide.

Other Business: It was moved by Nguyen and seconded by Kelly not to hold a Library Board meeting in August. Motion passed unanimously.

Adjournment: The meeting adjourned at 8:30 p.m.

The next meeting is scheduled for September 14, 2006 at 7:00 p.m. in the Conference Room at the New Tigard Library, 13500 SW Hall Blvd.